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method by which the text is

arranged around an image or

some other object in a document.

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ADVANCED WORD PROCESSING

SKILL BY: MARK JHON C. OXILLO

2. WORD PROCESSOR is an

electronic device or computer

software application that

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performs the task of composing, editing, formatting, and printing of documents 3.

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Create and Save Word

Documents; Manage Your

Workspace; Edit Documents;

Preview and Print Documents;

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